

39th FC  
ST. XAVIER'S COLLEGE (Autonomous), PALAYAMKOTTAI

LIST OF MEMBERS OF THE FINANCE COMMITTEE

09.08.2018

Rev.Dr.V. Britto, S.J.  
Principal

Chairman

Rev.Dr.A. Antonysamy S.J.  
Secretary

Member

Rev.Dr.F.X. Dominic Royce S.J.  
Treasurer

Special Invitee

Dr.V.S. Joseph Albert  
Deputy Principal

Special Invitee

Dr.F.X. Robert Bellarmine  
Dean of Arts

Member

Dr.G. Sahaya Anthony Xavier  
Dean of Sciences

Member

Dr.A.Lourdusamy  
IQAC Coordinator

Member

Dr.R. Francis Xavier  
HOD.of Tamil

Member

Dr.V. Jeyabal  
Associate Professor of Chemistry

Member

## MINUTES OF THE FINANCE COMMITTEE MEETING HELD

ON 09<sup>TH</sup> AUGUST 2018.

The first Finance committee meeting of the college for the academic year 2018-19 was held on 09<sup>th</sup> August 2018, in Fr. Caussanel Hall at 3 p.m. Rev. Dr. A. Antonysamy S.J., Secretary, invoked the blessings of God. Rev. Dr. V. Britto S.J., Principal welcomed the members of the Finance Committee. In his welcome address, Fr. Principal expressed his gratitude to the Finance Committee members for the contributions they have made during the previous Finance Committee meetings.

Dr. F. X. Robert Bellarmine, Dean of Arts, presented the minutes and action taken report of the previous finance committee held on 21/02/2018 and it was passed by the members.

Fr. Principal informed that for the conduct of statutory meetings, it was decided by the management to use the funds available in the Controller's Office Account till further communication is received from the UGC regarding the utilization of the autonomous grant for the above purpose. He also informed that in case of delay in receiving autonomy grant we can get advance from the management.

Fr. Principal informed that as per the communication received from the UGC regarding the completion of minor project, if the project has not been completed and the report not been sent within the time limit, UGC will not release the final instalment.

Fr. Secretary suggested to advise the co-ordinators of Career Oriented Programme (COP) to spend the unspent amount within the duration of the programme.

Dr. F. X. Robert Bellarmine, presented the Audited Statement of Accounts for Autonomy Grant, Statement of Accounts for Career Oriented Programme, Statement of Accounts for College with Potential for Excellence and Statement of Expenses for Star College Scheme for the period 01/04/2017 to 31/03/2018. They were accepted and passed by the members.

Dr. G. Sahaya Antony Xavier, Dean of Sciences, presented the Autonomy budget and the Autonomy budget allotment for the period 2018 -19. The budget was accepted by the members with some minor changes. Dr. Joseph Albert, Deputy Principal, suggested to follow the autonomy budget presented in the previous finance committee meeting and approved by the governing body. It was accepted by the members.

Dr. Lourdusamy, IQAC Co-ordinator, presented the grant available in College with Potential for Excellence as on 06/08/2018. It was accepted by the members and Fr. Secretary suggested to utilize the interest amount for the activities to be carried out in CPE.

Finally, Rev. Fr. Principal thanked all the members for their suggestions and contributions towards the utilization of funds for the growth of the college.

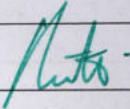
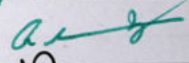

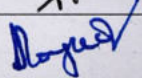
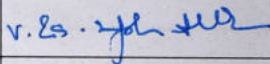
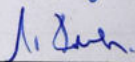
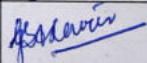
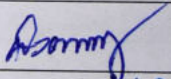
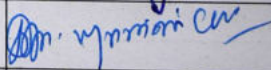

40<sup>th</sup> FC

# ST.XAVIER'S COLLEGE (AUTONOMOUS) PALAYMKOTTAI

## FINANCE COMMITTEE MEETING

04.03.2019

### Members:

Sl.No.	Name of the Staff	Designation	Signature
1.	Rev. Dr.V. Britto, S.J.	Chairman	
2.	Rev. Dr.A.Antonysamy, S.J.	Member	
3.	Rev. Dr. S. Mariadoss, S.J. (Special Invite)	Vice Principal	
4.	Rev. Dr.F.X. Dominic Royce, S.J., (Special Invite)	Campus Treasurer	
5.	Dr. V.S. Joseph Albert (Special Invite)	Deputy Principal	
6.	Dr. F.X. Robert Bellarmine	Member	
7.	Dr. G. Sahaya Anthony Xavier	Member	
8.	Dr. A.Lourdusamy	Member	
9.	Dr. R.Francis Xavier	Member	
10.	Dr. V. Jeyabal	Member	

**MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 4<sup>TH</sup> MARCH 2019.**

The second Finance Committee meeting of the college for the Academic Year 2018-19 was held on 4<sup>th</sup> March 2019, in Fr.Principal's Chamber at 4 pm. The meeting began with a short prayer recited by Rev. Dr. A. Antonysamy S.J. Rev. Dr. V. Britto S.J., Principal welcomed the members of the Finance Committee.

Dr. F. X. Robert Bellarmine, Dean of Arts, presented the minutes of the previous finance committee meeting held on 09<sup>th</sup> August 2018. The minutes was passed by the members.

Dr.F.X.Robert Bellarmine presented the proposed budget for Autonomy Grant for 2019-20.The members accepted the proposed autonomy grant budget with some minor changes and it was passed by the members. Rev. Fr. Secretary suggested to conduct review meeting once in three months to oversee the spending of the autonomy and other grants in the college which was accepted by the committee.

Dr. G. Sahaya Antony Xavier, Dean of Sciences, presented the statement of autonomy grant spent up to 02/03/2019. Members suggested to spend the unspent amount under the heading Extension Activities, Guest/Visiting Faculty and Capacity Building for teachers within 31<sup>st</sup> March 2019. The suggestions of the members were accepted.

Dr. G. Sahaya Antony Xavier, Dean of Sciences, presented the statement of Career Oriented Programme as on 02/03/2019. Rev. Fr. Secretary asked the departments conducting COP to spend the unspent amount before the end of the current financial year. Members also recommended to remove the last line in the statement of accounts.

Dr. G. Sahaya Antony Xavier, Dean of Sciences, presented the statement of account of CPE grant spent up to 08/01/2019.The members accepted the accounts and passed the same.

Dr.F.X.Robert Bellarmine presented the statement of CPE grant to be released. The finance committee members suggested to spend 12, 00,000 lakhs by getting advance from the management before 31<sup>st</sup> March 2019.

Dr. G. Sahaya Antony Xavier, Dean of Sciences, presented the statement of FIST grant as on 02/03/2019. The members accepted and passed the statement of FIST grant.

Dr. F. X. Robert Bellarmine presented the statement of Revised DA/Refreshment and Accommodation Rate for Meetings. The changes were accepted and passed by the members.

In any other matter members suggested to strengthen the documentation procedure from the next academic year onwards and also asked the departments to file and upload the documents to IQAC immediately after the conduct of the programme.

Dr. G. Sahaya Anthony Xavier thanked the Rev. Dr. V. Britto S.J. for his contributions to the growth of the college during the past three years. The tenure of Rev. Dr. Britto S. J. would be noted for the implementation of PFMS in the college.

Dr. G. Sahaya Anthony Xavier proposed the vote of thanks following which the meeting came to an end.

Principal